

Gazette Date: 14.10.2011

Last Date: 16.11.2011

Category No: 317/2011

Applications with latest photo uploaded are invited online only from qualified candidates for selection to the following post.

1. Name of firm : Kerala State Film Development Corporation Limited
2. Name of post : Studio Manager
3. Scale of pay : ₹ 16650 – 23200
4. No. of vacancies : 1 (One)

Note: (i) The number of candidates to be included in the short list/probability list of the above post will be decided as per the availability of admitted applications.

(ii) The above vacancy is now in existence. The list of selected candidates published by the Commission pursuant to this Notification shall remain in force for a minimum period of one year and a maximum period of three years provided that the list will not continue to be in force if a new Ranked List after the minimum period of one year is published. Candidates will be advised against the vacancy shown above and for all the vacancies reported during the period of pendency of the Ranked list.

(iii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of probation or 240 days from the date of joining duty whichever is earlier.

5. Method of appointment : Direct Recruitment

6. Age : 18 – 45. Only candidates born between 02.01.1966 and 01.01.1993 (both dates included) are eligible to apply for this post. Other Backward Communities and SC/ST Candidates are eligible for usual age relaxation.

NOTE: The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of Five years from the upper age limit provided they are within the prescribed age limit on the date of their first appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern. [for other conditions regarding the age relaxation please see para 2(i), (ii), (iii), (iv), (vi) and (xii) of the General Conditions].

7. Qualifications: -

Diploma in Cinema (3 years Course) from a recognized institution and 8 years experience in the production of Film as Production Executive/Producer/Director with administrative experience.

OR

Graduation and 12 years experience with production of Film as Production Executive/Producer/Director with administrative experience.

Note :- The qualification of experience shall not be insisted in the case of Scheduled Caste/Scheduled Tribe candidates in the absence of candidates with the prescribed experience for direct recruitment to the post. In service training will be given, if necessary to such candidates during the period of probation in the respective post.

The Experience Certificate shall be in the form given below:-

CERTIFICATE OF EXPERIENCE

Date of Registration :
Registration Number
Name of the Institution :

Issued to (here enter Name and Address)
.....
.....
.....

This is to certify that the above mentioned person has worked/ has been working in this institution as (here enter the name of the post holding/held or the nature of assignment holding/held in the Institution) on Rs. per day/per mensum for a period of years..... months days from to

Dated Signature
Name and Designation of the

Place:
Date:

(Office Seal)

Issuing Authority with Name of
the Institution

CERTIFICATE

Certified that Sri/Smt mentioned in the above experience Certificate has actually worked /is working as (specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the Register (mention the name of Register) maintained by the employer as per the provision of act (Name of Act/Rules to be specified).

Also certified that I am the authorized person to inspect the Registers kept by the employer as per the provision of the Act/Rules of the State/Central Government.

Signature with date,
Name of Attesting Officer with
Designation and Name of Office,

Place:
Date:

(Office Seal)

Note :- (1) The Experience Certificate should be one acquired after obtaining the academic or other basic qualifications.

- (2) The veracity of the Experience Certificate will be subjected to scrutiny and action will be taken against those who issue or produce bogus certificate. The Experience Certificate should be countersigned by an Authorised Officer of the State/Central Government.
- (3) For further details regarding experience, please see Para 19 of Part II of the General Conditions.

8. Mode of Sending Applications:-

The applications with photo uploaded shall be submitted online only. Detailed instructions regarding the submission of applications are available in the website of Kerala Public Service Commission viz. www.keralapsc.org. No application fee is required. The barcode number in the application form shall be quoted in all further enquiries/correspondences. Documents to prove qualification, age, community and experience have to be produced as and when called for. Applications which are submitted not in accordance with the instructions given in the website will be summarily rejected.

9. **Last date for receipt of applications:** 16/11/ 2011 Wednesday upto 12 Midnight.

10. **Address to which applications are to be sent:** www.keralapsc.org

11. (a) Sub Paras v, viii, ix, x, xi and xiii in para 2 and paras 5, 6 and 7 of the general conditions are not applicable to this post.
- (b) The selection to the above concern will be subject to the rules and regulations made by them from time to time.
12. If a written Test/OMR Test is conducted as part of the selection, Hall Ticket of eligible Candidates will be made available in the website of the Kerala public Service Commission. Candidates are instructed to download their Hall Ticket as per the instructions in the website.
13. At the time of Examination, Physical Efficiency Test, Practical Test, Interview etc, Candidates shall produce their Photo affixed ID proof in Original and self attested photocopy (Voters Identity Card, Driving Licence, Passport, Identity Cards issued by Social Welfare Department to Physically Handicapped Candidates, Photo affixed Pass Books issued by Nationalized Banks, PAN Card, Identity Cards issued to Government Employees by the concerned Departments) along with Hall Tickets.

(For further details see the General Conditions given)

**P.C.BINOY,
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION**

